

## **STEP FOR ONLINE SUBMISSION OF APPLICATION FORMS**

- 1. Go to the web address [www.ggu.ac.in](http://www.ggu.ac.in)**
- 2. Click on the link - **VET Admission 2016-17**.**
- 3. Click New Registration or Online Application Form link for online submission of forms.**
- 4. Fill information required in this page and submit it.**
- 5. Your User Id and Date of Birth generated will be display on your screen and the same will be sent to you through SMS on your register mobile number.**
- 6. Again go to the candidate login page and put-up your login id and Date of Birth in DD/MM/YYYY format.**
- 7. Fill the Personal Information and click the NEXT Button.**
- 8. Go to the online payment.**
- 9. Next tab is online receipt. Please download your payment receipt. In case if you fail to get a receipt, or the amount is deducted from your account but the status is shown as Unsuccessful Kindly wait for 24 hours for the receipt to update and then contact to 07752-260299, 9424169003.**
- 10. Next is online application form**
  - a. Fill your academic information.**
  - b. Select Course type and degree name.**
  - c. Select your exam center**
  - d. Select payment mode and fill the information required.**
  - e. Click on the declaration check box and submit button for final submission.**
- 11. In Next step, take a printout of your application form and send it to Assistant Registrar, Academic, Guru Ghasidas Vishwavidyalay, Koni, Bilaspur (CG)-495009 with necessary documents.**